# Construction Code Communicator



State of New Jersey
Richard J. Codey, Acting Governor

Department of Community Affairs

Charles A. Richman, Acting Commissioner

Volume 17 Number 3 Winter 2005

#### Excerpts from the Winter 2005 Issue of the Construction Code Communicator

## Standard Forms Camera-ready Art Now Supplied through the DCA Document Library

When substantive changes were made to a Uniform Construction Code (UCC) Standard Forms in the past, camera-ready art was sent via US Postal or special messenger service to each and every municipal construction code enforcement office.

Due to the sizable nature of such an undertaking, the department refrained from making the little changes that cropped up, and simply waited until modifications of substance were needed before undertaking the full production and distribution of camera-ready art.

With the advent of PermitsNJ, the department's new construction code enforcement management system and its companion Document Library, the department is able to make all Standard Forms changes, big and small, to the Standard Forms, and post updated camera-ready art in the Document Library ready for downloading as your individual needs arise.

For this reason, the department will no longer be sending UCC Standard Form camera-ready art to municipal construction code enforcement offices via US Postal or special messenger service. When you need to re-order preprinted stock from your local printing supplier, simply log into the MyNewJersey portal and download camera-ready art for the form or forms you need.

To access the Document Library, follow the instructions provided in the article entitled, "The DCA Document Library: Codes and Standards' Online Reference Room", which appears elsewhere in this newsletter.

Should you have any questions concerning this article or the Document Library in general, please feel free to e-mail message the PermitsNJ Technical Support Team at <a href="mailto:permitsnj@dca.state.nj.us">permitsnj@dca.state.nj.us</a>.

## Special Alert: Special Alerts to be Published in the DCA Document Library

Over the years, the DCA has provided Code clarification, subject-specific instruction, and other important information to New Jersey's licensed Construction Code community by way of a mass US Postal Service mailing.

Be advised the department will seize the opportunity afforded by its new Document Library, and, beginning in the very near future, will use the Document Library with email alerts to provide such clarification, instruction or otherwise important information, and it will cease its use of the traditional US Postal Service mass mailing technique.

For this reason, you <u>must</u> subscribe to the Document Library following the instructions provided in the article entitled, "The DCA Document Library: Codes and Standards' Online Reference Room", which appears elsewhere in this newsletter. Please do so at your earliest opportunity to avoid missing out on important information from DCA.

Should you have any questions concerning this article or the Document Library in general, please feel free to e-mail message the PermitsNJ Technical Support Team at permitsnj@dca.state.nj.us.

### The DCA Document Library: Codes and Standards' Online Reference Room

Even though you're not quite ready to jump in and start using PermitsNJ, you may still take advantage of its associated Document Library, the DCA's new Codes and Standards Online Reference Room.

What is it? The Document Library is a restricted channel on the State's MyNewJersey portal; the portal is simply the platform through which the State of New Jersey

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provides a variety of e-government services and online information. Routing access to PermitsNJ and its associated Document Library through the portal allows us to take advantage of a technology platform that is easy-to-use, efficient and most importantly, secure. Again, the Document Library is a restricted channel on the State's MyNewJersey portal

What will I find there? The Document Library contains information specific to using PermitsNJ, but it also contains information about New Jersey Construction Code Enforcement in general. The Document Library now contains UCC Standard Forms camera-ready art, current and back issues of the Construction Code Communicator, and special alerts to Construction Code Enforcement staff throughout New Jersey. And over time, it will contain so much more.

How do I get in? These three keys will open the DCA Document Library door to you: 1) you must have Internet access; 2) you must be a registered MyNewJersey portal user; and 3) you must be an authorized user to access the DCA's Document Library. Note: if you are a Construction Official, Subcode Official or Technical Assistant actively employed by any of New Jersey's municipal or Interlocal Construction Code Enforcement offices, you are eligible for authorization, and by simply completing and returning the request below, you'll receive an invitation to use the system.

Should you have any questions concerning this article, please feel free to e-mail message the PermitsNJ Technical Support Team at <a href="mailto:permitsnj@dca.state.nj.us">permitsnj@dca.state.nj.us</a>.

Please provide m	e with access to	DCA's Documen	t Library.			
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